

HART LAKE HILLS HOMEOWNERS ASSOCIATION
POST OFFICE BOX 3518
WINTER HAVEN, FL 33885-3518

MINUTES OF THE HOA BOARD MEETING

Date: February 6, 2025

Location: 642 Hart Lake Dr, Winter Haven, FL 33884

CALL TO ORDER

The meeting was called to order at 6:05 PM by Ryan Williamson, Director.

ROLL CALL

Present:

- Albert & Peper Roman, Residents
- Ryan Williamson, Director
- Jamey Trim, Director
- Scott Gibson, Director

APPROVAL OF MINUTES

The minutes of the January 26, 2025, meeting were submitted for review. Scott Gibson made a motion to approve the minutes as submitted, which was seconded by Jamey Trim. The minutes were approved unanimously.

OLD BUSINESS

- **Filing Cabinet:** Steve Durance provided a filing cabinet to Ryan Williamson, which is now stored in Ryan's garage.
- **Document Handover:** Jeannine Huot transferred all HOA-related documents, checks, and login credentials to Scott Gibson. She also shared past meeting minutes.

NEW BUSINESS

- **Chairperson Election:** Ryan Williamson motioned to vote on a Chairperson. Scott Gibson was elected as Chairperson, and all members were in favor.
- **Account Access:** The Hart Lake Hills sign-on credentials and passwords will be reset for new board members. Scott Gibson will update the administrator passwords. The board unanimously agreed to this change.
- **Email Updates:** Mark is working on updating the HOA email account.

- **Check Deposits:** Scott Gibson is handling received checks and will ensure deposits are made. Mrs. King's check has been received.
- **Storage Unit Proposal:** Ryan Williamson suggested renting a small storage unit to consolidate all HOA-related items in one location.
- **Storage Unit Quotes:** Jamey Trim volunteered to obtain three quotes for storage unit options.

OFFICERS & POSITIONS

- **President:** Stacey Brixia confirmed she will remain as President.
- **Treasurer:** Ryan Williamson spoke with Tom Swanson, who declined the Treasurer position.
- **Secretary:** Jamey Trim proposed considering Heather Brown or Pamela Childers for the role.
- **Vice President:** Position remains open.
- **Architectural Committee:** To be discussed at the next meeting.

ADJOURNMENT

- **Next Meeting:** Scheduled for February 27, 2025, with the location to be determined.
- With no further business to discuss, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,

Jamey Trim

Secretary

